



IT'S THE AGENCY*

Day Delegate Rates:

THE IN & OUT (NAVAL & MILITARY CLUB)

A centrally located venue...

The In & Out (Naval & Military Club), No. 4 St James's Square, London, SW1Y 4JU

Located in the heart of London, The In & Out is an ideal venue for meetings and conferences. Grade II listed, the venue features 6 rooms, all individually styled and adorned with magnificent original features.

Rooms

Palmerston Room

Cambridge Room

Astor Room

King Harald V Room

Coffee Room

Library

Day Delegate Rate from

£57.00 per head + VAT for members

£65.00 per head + VAT for non-members

Capacities (maximum)

Theatre style front projection 150 delegates

Boardroom style front projection 40 delegates

Cabaret style front projection 80 delegates



LIBRARY



KING HARALD V ROOM



Grand Architecture

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T 020 7871 0577 SALES@ITSTHEAGENCY.CO.UK WWW.ITSTHEAGENCY.CO.UK

Our 'day delegate' package

Our Package includes:

- Venue hire from 08.00 – 17.00
- Complimentary break out room (for bookings over 40 delegates)
- Arrival tea, coffee and Danish pastries
- Mid morning tea and coffee with cookies and shortbread
- Afternoon tea and coffee with selection of afternoon tea cakes
- Jugs of iced water with selection of cordials
- Selection of sandwiches and wraps to include 1½ rounds per person, crisps and fresh fruit
- Bowls of mints on the table
- A bowl of seasonal fruit for the table
- 1 x Flip chart and pens
- Recycled paper and recyclable pencils
- Event management



Opulent Décor



Great Facilities

Optional extras:

Screen	£50.00
Data projector	£160.00
Conference phone	£80.00
Additional flip charts	£25.00
Plasma screen	£210.00
Other specialist equipment can be hired on request	POA
Cloakroom attendant, recommended for over 30 delegates	£14.00 per hour

Refreshments

Tea, coffee and biscuits (additional servings)	£3.25 per person
Tea and coffee with lunch	£2.50 per person
Still and sparkling mineral water	£3.25 per bottle
Freshly squeezed orange juice	£6.50 per litre
Fresh pink grapefruit Juice	£6.95 per litre
Orange juice	£3.95 per litre
Tomato, cranberry, apple and pineapple juice	£4.95 per litre
Iced tea	£2.50 per litre

Menu options (supplement price per delegate - one serving)

Branded cereal bars on arrival	£2.25
Sweetie and chocolate box	£4.00
(selection of branded sweets and chocolates available throughout the day)	
Homemade flapjack or chocolate brownie or biscotti	£1.25
Crusty organic bacon bap	£3.00
Crusty organic bacon and egg bap	£3.75
Scones with clotted cream and raspberry jam	£4.95
British cheese platter with biscuits and grapes	£6.50



CAMBRIDGE ROOM

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'fork buffet' menu options

Amper&and

Ampersand is proud to be the most sought after caterer in the West End and is delighted to offer you a menu that works specifically for conference events at The In & Out.

For one main course, one side, one dessert and coffee there is a supplement of £12.50 per delegate.

For one main course, two sides, one dessert and coffee there is a supplement charge of £18.50 per delegate.

For two main courses, two sides, one dessert, cheese and coffee there is a supplement charge of £22.50 per delegate.



Hot Main Courses

- Roasted salmon fillet with brown shrimp and butter sauce
- 'Catalan' chicken with chorizo and white beans cooked in a rich smoked paprika and tomato sauce
- Strips of beef 'Stroganoff' with paprika, shredded gherkins and sour cream
- Corn fed chicken strips 'Coq Au Vin' style
- Braised beef in red wine and garlic with button mushrooms and onions
- Thai chicken curry flavoured with coconut, ginger, chilli and coriander
- Classic Cumberland sausages cooked in a rich stout and onion gravy
- Navarin of lamb with root vegetable pearls
- Mandarin pork with black bean sauce, water chestnuts and baby corn
- Baked fillet of Scottish salmon with a lemon & parsley gremolata
- Jungle vegetable curry with sweet chilli and tamarind (v)
- Roasted vegetable lasagne (v)

Cold Main Courses

- Crayfish, coriander and egg noodles tossed in sweet chilli sauce
- Rare roasted 'peppered' loin of beef with homemade piccalilli
- Smoked chicken 'Caesar' salad with focaccia croutons and shaved parmesan
- Seared blue fin tuna 'niçoise' finished with basil oil
- Poached Scottish salmon with watercress pesto
- Thin slices of honey and mustard ham with parsley mayonnaise
- Courgette & potato frittata with pecorino and rosemary (v)
- Crumbled goats' cheese with peperonata and roquette (V)

Hot Side Dishes

- Saffron rice
- Mashed potato with chives
- Roasted new potatoes
- Roast butternut squash
- Cocotte carrots with orange butter
- Smashed peppered Swede
- Braised red cabbage

Cold Side Dishes

- Mixed leaf salad and balsamic dressing
- Crunchy red slaw
- Plum tomato and red onion salad
- New potato salad
- Roasted Mediterranean vegetables
- Fine green bean and mint salad
- Thai noodle salad

Desserts

- Marbled chocolate and orange cheesecake with Grand Marnier sauce
- 'Classic' old English sherry trifle
- Caramelised pineapple and coconut pavlova with rum cream
- Pimm's summer pudding 'shot'
- Golden treacle tart with whiskey cream
- Chunks of fudge brownie layered with whipped vanilla cream and finished with sticky fudge sauce
- Mulled raspberries, blueberries, and strawberries served with low fat yoghurt and mint
- Selection of British cheeses with celery, grapes, biscuits and fresh baked rolls

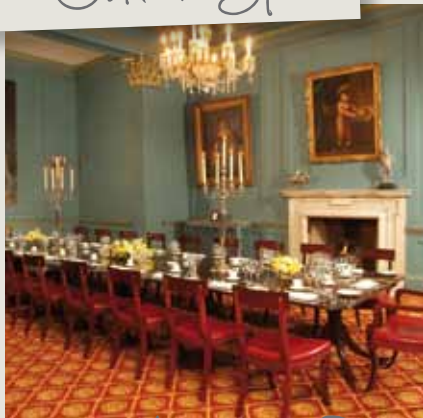
Coffee and chocolates

location

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Outdoor Space



Adaptable Rooms

Transport

Piccadilly Circus Tube Station – 5 minute walk
(Piccadilly/Bakerloo)

Green Park Tube Station – 8 minute walk
(Piccadilly/Jubilee/Victoria)

Parking

There is metered parking on St. James's Square and there is a nearby
NCP car park on Brewer Street, Soho

Barclays cycle hire location

St. James Square – 2 min walk

Pall Mall – 5 min walk

Haymarket – 3 min walk



Tempting Menus



Great Location

All prices are exclusive of VAT and are subject to terms and conditions.

If there is anything you cannot see in the package your event co-ordinator would be delighted to discuss a bespoke option with you.